



Application for Employment (An Equal Opportunity Employer)

Name: _____ Soc. Sec. No. _____ Date: _____

Address: _____ Phone: _____

Street City Zip
 Are you 16 Years of Age or Older? Yes ___ No ___ Date of Birth: _____

Former Employers				
Dates of Employment	Name, Address, Phone Number	Position	Salary	Reason for leaving

Are You Employed Now? _____ If So, May We Inquire With Your Employer? _____

Position Desired: _____ Salary Desired: _____ Date You Can Start: _____

Please Enter Days Available: M, T, W, Th, F, S, S & Times Available: _____

Ever Applied Here Before? _____ If So, When? _____

Have You Ever Been Convicted of Felony? _____ If So, Please Explain _____

Education				
	Name and Location	Years Attended	Did You Graduate?	Subjects
High School				
College				

I certify that the facts contained in the application are true and complete to the best of my knowledge and I understand that if employed, falsified statements on this application shall be ground for dismissal. I authorize an investigation of all statements contained herein and the referenced listed above to give you any and all information concerning my previous employment. I release all parties from any liability that may result from furnishing you with any pertinent information they may have, personal or otherwise. I understand and agree that if hired, my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any prior notice. Please ensure your email client is utilizing encryption to protect the sensitive data transmitted.

Signature: _____ Date: _____

Reviewed By: _____ Date: _____ Hired? Yes: _____ No: _____

Starting Date: _____ Position: _____ Salary: _____

Forms To Be Completed: W-4 _____ MW507 _____ I-9 _____ Work Permit: _____

Policies and Procedures Packets: _____ Policies and Procedures Signed: _____